

ACVM Board of Governors Meeting

Monday, July 10, 2017

1. Call to Order and welcome new BOG members (C. Chase) Meeting was called to order at 11:01 EDT. C. Chase announced new BOG members Scott Dee, Tamara Gull, and Kris Clothier, who each gave a brief bio to the rest of the BOG.

BOG members in attendance included: Chris Chase, Deep Tewari, Tim Frana, Josh Daniels, Dave White, Claire Miller, Dustin Loy, Anne Zajac, and Rebecca Wilkes. Lora Ballweber and Jennifer Stalley (Midwest Solutions) were also present.

2. A motion was made by Anne Zajac to approve the meeting minutes from the March BOG meeting, seconded by Tim Frana and was unanimously approved.

3. Old Business

- a. ACVM Residency Committee (L. Ballweber)- Laura was present to answer any remaining questions regarding the residency standards document and discuss potential changes. Disagreement with the amount of detail provided in the document was provided by both WSU and CSU residency programs. C. Chase asked K. Clothier to chair a subcommittee with C. Miller and L. Ballweber to try to resolve the issues ASAP to produce a finalized residency standards document.
- b. Parasitology request for full ABVS approval (update, R. Wilkes)- waiting on ABVS to update the paperwork needed for RVS approval. ABVS will be meeting in August to deal with this issue.
- c. 501(c)3 vs 6 discussion from ABVS meeting (update, R. Wilkes)- According to ABVS, either designation is fine. J. Stalley mentioned 501(c)3, like we have, is actually more fitting for what we do so we should not plan to change.

4. Reports

- a. D. Tewari (committees and webinars)- D. Tewari mentioned plans for a Spring webinar with a potential topic of antimicrobial resistance
- b. R. Wilkes (requests for Emeritus Status; request for By-laws change; new Honorary Member)- members who have requested emeritus status: Debra Quenelle, Carlos Reggiardo, Charles Makenzie (Parasit charter member), and Don Schlafer. R. Wilkes made a motion to approve all these members for emeritus status, following payment of any delinquent dues. T. Frana seconded the motion and it was unanimously approved.
Dr. Qijing Zhang from Iowa State University was approved by the membership as our Honorary Member for 2017.

T. Frana, R. Wilkes, and K. Clothier submitted a request for by-laws change to switch membership dues payments to calendar year from fiscal year. This change was unanimously approved by the BOG.

- c. T. Frana (Treasurer's Report) and Jennifer Stalley (update on delinquent dues payments)- T. Frana provided an updated report. ACVM continues to work well within our budget. J. Stalley has been working on collection of past dues. Still not much progress with those owing from 2012 and back. Lack contact info for several people. 64 still in arrears for 2016. This will likely be resolved with change in dues payments to calendar year. Also, J. Stalley has agreed to look into sending out individual invoices for dues payment each year as a reminder. Many of our diplomates need invoices for their universities/businesses to make the payments. J. Stalley mentioned completing the back payments collection process at the end of Sept. to move people still in arrears to inactive status prior to ABVS reporting. T. Frana mentioned Sephone's request to us that we pay a monthly fee for website support. T. Frana will seek quotes from other website hosts and also speak with Sephone; wants to upgrade our website to make it more aesthetically pleasing/modernized rather than just being functional.
 - d. D. White (Communications)- no significant updates to report
 - e. J. Daniels (approval of applicants and exam info)- 26 applicants were approved by the exam committee to take exams.
D. White made a motion that the BOG accept the approved applicants, seconded by T. Gull and was unanimously approved.
Exams will be held in Denver on Nov. 10-11. J. Daniels was using a database available through Ohio State to keep track of applicants and scores. Now that he is no longer at Ohio State, he does not have access to this database. R. Wilkes mentioned this info is located on the website and the data can be stored there. R. Wilkes will set up J. Daniels as an administrator on the website so he can evaluate how the exam data is being stored.
 - f. W. Odemuyiwa (Nominating Committee)- was not in attendance.
 - g. A. Thachil (Continuing Education)- was not in attendance. D. Tewari mentioned he is working on getting ACVM included as a sponsor for the AAVLD next-generation sequencing workshop. C. Chase mentioned he is working with CRWAD for a parasitology session for our microbiologist of the year- Dr. Michael Dryden
5. Adjourn- meeting was adjourned at 12:35 pm

Minutes were approved December 3, 2017